



Suggested methodology for Verbal Presentations

- Plenary discussions to last 75 minutes in total broken into:
 - o 30 minutes for presentations (e.g. 4 x 7 minute presentation),
 - for powerpoint presentations no more than 1 slide per minute with a maximum of 7 slides
 - o 40 minute discussion & Q&A
- Thematic panel discussions to last 60 minutes in total broken into:
 - o 20- 30 minute for presentations,
 - for powerpoint presentations no more than 1 slide per minute with a maximum of 7 slides
 - o 25-30 minute discussion & Q&A
- Working groups on 3-4 key themes
 - o Key Themes to be defined
 - o Each working group to define 1 key learning & 1 next step

All presenters encouraged to emphasise 3 main 'take-away' points.

Suggested process for Verbal Presentations

Everyone who makes a submission will be invited to either (i) make a verbal presentation or (ii) make a poster presentation.

For those to invited to make a verbal presentation:

- Before including selected submissions in a brochure, presenters will be given the option to make any corrections, grammatical changes etc.
 - Powerpoint presentations to be emailed on by May 15th and presenters also asked to bring on a USB drive in case of any difficulties.
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Suggested methodology for poster presentation:

- Poster presenters are to be invited by email (11th – 15th of March) to submit a poster to be printed in (size A0 (841x1189mm), **or** A1 (594x841mm), **or** A2 (594mm x 420mm)) in landscape or portrait format to be presented in Wexford Library, who have offered 6 exhibition boards (double sided, 1800 x1200 each) that can be available for exhibit from 15th - 31st May, 2019.
- Posters are to be submitted by email or in hand by **April 30th**.

Sharing proposal ideas

All confirmed registrants for the event can participate in a forum for sharing proposal ideas is to be made available through message board format where people can leave sticky notes. All registered participants invited by email by May 15th to bring:

- abstracts of the proposals they have in mind,
- outlining what partners they are looking for and
- any relevant funding information, if they have a funder in mind (for example, the countries that the funder is willing to work in).

Anyone interested can the leave a sticky note or whatever, along with their email address.
